

**BOARD OF THE PUBLIC SAFETY & SECURITY INFORMATION SYSTEM
(ILETS)**

Meeting #134

The Public Safety & Security Information System (ILETS) Board convened via phone conference on November 29th, 2021 at 2:00 p.m. at the ISP Headquarters in Meridian, Idaho.

Board Members Present

Major Charlie Spencer, Idaho State Police (ISP)
Sheriff Mike Hollinshead, Elmore County Sheriff's Office
Colonel Kedrick Wills, Director, Idaho State Police (ISP)

Board Members Present via phone

Chief Craig Kingsbury, Twin Falls Police Department (Chairman)
Sheriff Shaun Gough, Gooding County Sheriff's Office
Chief Roger Schei, Pocatello Police Department

Non-Members Present

Leila McNeill, Chief ISP Bureau of Criminal Identification (BCI)
Sandra Kelleher, ISP BCI Operations Officer
Adam Jarvis, Idaho Division of Financial Management

1) Opening

1) Call to Order

- a) Chairman Chief Craig Kingsbury called the meeting to order at 2:03pm

2) Silent Roll Call of Board Members

- a) A roll call was conducted. All Board members were present.

3) The item for discussion is questions for DFM regarding state surplus funds and the ILETS fund.

Colonel Wills started the conversation explaining how state budgeting works. ISP/ILETS puts together the agency budget and submit to the Division of Financial Management. Adam Jarvis is the DFM representative who works with ISP as well as other agencies. ISP puts together what budget items it feels is needed and then DFM reviews and makes any changes necessary. It then goes through the legislative process and ends up being sent to the Governor after any further changes from JFAC and other legislative committees. The ISP budget year starts right after the end of the current legislative session for the next fiscal year. There are two types of funds for use in state government, General Funds and Dedicated Funds. ILETS is a Dedicated Fund meaning that the funds are paid by the users and dedicated specifically to support the system. ISP's part is supplying support to the areas that provide work to ILETS; IT, BCI, etc. ISP put forth a decision unit in the FY23 budget request to replace the system, intending to replace the hardware in July 2023 when the funds

would be available. However, the system outage in November moved that need to a more immediate nature.

Chief Schei relayed his questions from the previous board meeting regarding the significant state budget surplus and asked why it would not be available to help support the ILETS fund.

Colonel Wills explained that the surplus is a one-time income. It isn't something that the state would put as a high priority to back fill from one-time funds.

Bureau Chief McNeill provided a quick review of the discussion from the previous board meeting. It is her intention to provide a couple or three different fee schedule options to the board for discussion and approval at the May board meeting. The intention then would be to implement the new schedule in October of 2023 at the very earliest.

Chief Kingsbury expressed concern for the smaller agencies needing to step away from the ILETS system due to inability to pay a larger fee for access to ILETS.

Adam Jarvis discussed the Administrative Rules process and timing related to changing the ILETS rules.

Chief Schei suggested that perhaps in the future if the state income shows to be more of a continuing source, then maybe this could be looked at as a possible resource. The biggest concern for the board is to ensure that the smaller agencies could maintain access with their limited resources.

Sheriff Gough moved to adjourn the meeting. Sheriff Hollinshead seconded the motion.

Votes in favor: 6

Votes against: 0

Motion passed

Adjourn Meeting. Chairman Kingsbury adjourned the meeting at 2:39 p.m.

Meeting minutes submitted respectfully,

Leila McNeill